

**Senior Research Officer
International Development Research, Survey and Data Management**

High Wycombe, United Kingdom (30 minute commute from London)

Economic Development Initiatives (EDI) Ltd is a research and data collection company working in international development and has offices based in the UK and East Africa. EDI is an independent operating subsidiary of [Mathematica](#). EDI works with high profile development clients such as the World Bank, UNICEF, IFAD, National Governments, Millennium Challenge Corporation, DFID and others in co-developing and implementing large scale socio-economic surveys and impact evaluations. We have also developed a leading data-collection software product, surveybe™, for conducting large scale international development surveys, and we support clients all over the world with the preparation and implementation of surveys on CAPI technology using this software.

EDI now seeks a Senior Research Officer to work with our survey teams in the running of large-scale surveys and impact evaluations (on health, agriculture, education, infrastructure), as well supporting our external surveybe clients in the preparation and implementation of their own research surveys on mobile technology using the surveybe software. This role is ideal for candidates with strong quantitative skills, a passion for international development and an interest in producing high quality data to inform policy.

As a Senior Research Officer, you will lead surveys through all stages of the project cycle, including:

- Lead the preparation of project proposals, budgets, company profiles, expressions of interest and tenders and other activities to win new projects;
- Lead the planning, budgeting, implementation, oversight and documentation of client surveys, including (but not limited to):
 - Contributing to the development of quantitative and qualitative survey instruments in line with research questions;
 - Working with our clients and our overseas teams to conceptualize and plan surveys;
 - Configuring questionnaires in surveybe software;
 - Conducting and supporting training of field teams;
 - Participating in the piloting/testing the survey;
 - Setting up data processing and quality control procedures;
 - Writing survey and training manuals;
 - Monitoring the field progress and incoming data, and providing feedback to the team;
 - Preparing final data sets for client delivery and assisting in writing reports; and,
 - Providing input into the development of project timelines and budgets, and
- Guide our surveybe clients through the design and configuration of their project specific questionnaires, and advise on best data model/structure of their survey;
- Communicate EDI research to a range of audiences through blog posts, and other media;
- Mentor, oversee and support junior staff both in the UK and in Tanzania on project management, questionnaire design, data management;
- Contribute to in-house research on measurement issues and data quality;
- Contribute to the scientific and/or public debate through the writing of papers, reports, and through presentations at conferences and workshops;
- Raise the profile and visibility of the work conducted by EDI on social media.

This exciting role will provide the opportunity for significant international travel to East Africa and other developing countries, often in remote areas.

The applicant must possess:

Essential:

- A Master's degree in Economics, Statistics, Public Policy, Survey Research or similar, with a minimum of 3 years of relevant experience in quantitative data collection;
- Or, a PhD in Economics, Statistics, Public Policy, Survey Research or similar, with a minimum of 1 year of relevant experience in quantitative data collection;
- Strong experience in questionnaire design;
- Experience with CAPI software (surveybe, Survey Solutions, ODK, SurveyCTO, etc);
- An excellent command of Stata and writing do-files for dealing with large datasets;
- Experience in socio-economic research and impact evaluation methods;
- Experience of establishing strong working relationships with colleagues from different backgrounds and cultures, and working with teams from a distance;
- Demonstrated experience of an organised and flexible approach to managing and prioritising multiple concurrent projects and activities in a fast paced environment with tight deadlines;
- Excellent interpersonal and consultative skills, including the ability to communicate, present, negotiate and influence a variety of audiences;
- A strong attention to detail;
- Willingness to travel at short notice and on a flexible time basis;
- Ability to work independently;
- Excellent command of spoken and written English;
- Must have the right to work in the UK.

Desirable:

- Extensive knowledge of SQL and other software related syntax/code, otherwise the ability and enthusiasm to learn and apply it;
- French, Spanish, or other language fluency;
- Working experience in East Africa;
- Experience in writing research papers, particularly in topics related to poverty research and/or survey methodology.

Working arrangements: The position is full time. Initially the candidate would be based at EDI's offices in High Wycombe (town centre), an easy commute from central London. International travel will be required. Once established in the role, EDI also offers its Research staff the opportunity to be based at our East Africa offices.

Contract type: Permanent. All contracts of employment are subject to a four-month probationary period.

Salary: Starting salary £31,000 - £35,000 per annum. The starting salary will be dependent on qualifications and experience, and subject to review.

Applications: To apply please send an up-to-date curriculum vitae, with a detailed list of experiences in surveys and data collection (of no more than 3 sides of A4) and a detailed statement (of no more than 2 sides of A4) explaining why you are interested in this post and how your skills and experience make you suitable.

Please indicate in your detailed statement when you are available to start work.

Please send applications to vacancies@surveybe.com no later than **February 28th 2019, 6 pm UK time**. Please make sure you include the title of the post you are applying for in the email subject and where you heard about the vacancy in your cover letter.

For further information on EDI, see <http://edi-global.com/>.